

## Becoming a Visiting Fellow

The Scottish Centre for Crime and Justice Research (SCCJR) hosts visitors from around the world. Visiting fellows are active researchers (including academic staff and PhD students) in the fields of criminology and criminal justice who wish to visit SCCJR for the purposes of research and collaboration, and to participate in the wider intellectual life of SCCJR. The Visiting Fellows Programme contributes to knowledge exchange and capacity building, providing an opportunity to forge new research partnerships and expand research networks.

Fellowships can be held for variable lengths of time and should be focused on a specific research issue of relevance to the work of SCCJR. Fellows need to be hosted by an academic member of staff at one of our five partner universities, and interested applicants are encouraged to review the list of [our members](#) to identify a potential sponsor who works in a research area related to the applicant's.

Visiting Fellows agree, in advance, a set of outputs and/or activities from their period of study at SCCJR, which might include a briefing paper published as part of the SCCJR series, a collaborative research proposal with the SCCJR, delivering a seminar or contributing to teaching on a course, or a scholarly article which may be co-authored with an SCCJR colleague. All outputs are required to acknowledge the visitorship hosted by SCCJR.

## Is there funding available to assist with a visit?

SCCJR dedicates a small amount of its Centre budget to support international mobility, and funding may be requested from this. Funding is generally in the form of a one-time award between £500-750, that is claimed back through expense reimbursement. This may be used to assist with travel, accommodation and activities related to a visit. Funding cannot be used to cover salaries or professional memberships, and we cannot issue funding in cash in advance of travel. Funding to support visits is generally exhausted each year, and so requests for funding should be planned well in advance. The Centre issues a call for this funding once or twice per year via twitter and our mailing lists, but can also accept ad hoc requests outside these timelines. Funding requests are separate to the visiting application process (described next). Funding awards prioritise those seeking exchanges between SCCJR and our [international partner universities](#) but we also aim to support visitors from other institutions and organisations.

## How to apply and criteria for assessment

Applicants in the first instance should attempt to identify a member of [academic staff](#) willing to sponsor their visit. Get in touch with potential sponsors to discuss your work, the timing and length of your stay, the willingness of the person to sponsor you and what activities you would engage in

while here. Applicants should then prepare a 1-2 page letter describing their interest in a visit, the proposed staff member(s) they would work with (and an indication of their willingness), their research background, institutional affiliation and basis for applying to become a visitor, and the research activities to be carried out during the visit. Letters should also contain basic information about the requested start and end dates of a visit and contact details. Send letters of application to [Milena.Tripkovic@ed.ac.uk](mailto:Milena.Tripkovic@ed.ac.uk) copying in the member of SCCJR staff who will support your application.

PhD students may apply to be visiting fellows. Please note that most universities charge visiting students bench fees (pro rata based on the cost of tuition over a year) in order to provide IT and library access as well as a desk and office support. In exceptional cases, this fee can be waived but requires close discussion between the student and SCCJR sponsor, and approval by the SCCJR Associate Director at the hosting university. Visiting staff academics are not generally charged a fee. Shorter visits are easier to support due to pressures of space and workloads of staff; timing and length of visit should be discussed with the potential sponsor.

Applications will be assessed on a rolling basis by the SCCJR Management Committee (or subgroup of this, consisting of at least two Associate Directors). Assessment of your application will be in terms of its potential to contribute to the key objectives of SCCJR and the wider intellectual life of the Centre.

If you are not sure who might be a sponsor for your research, you may email [Milena.Tripkovic@ed.ac.uk](mailto:Milena.Tripkovic@ed.ac.uk) to describe your research area and interest in a visit, and we will undertake to identify if there's an appropriate sponsor.