

# Scottish Criminal Justice System

## Background

The Act of Union 1707 between Scotland and England permitted Scotland to retain its separate legal system, which continued to be administered in Scotland. This meant that, prior to devolution, the Scottish justice system had its own court system, its own police forces, its own prosecution service and its own prison and criminal justice social work services.



The 1998 Scotland Act devolved a range of powers from Westminster to the reconvened Scottish Parliament, which included legislative powers to administer the Scottish legal system. Legislative powers over some areas, including terrorism and legal safeguards for human rights, remain reserved to the United Kingdom. In addition, the Supreme Court, which was established in October 2009, sits as a Scottish Court to hear appeals from civil cases arising in Scotland, and also hears criminal cases where human rights are at issue. However, in most cases, final appeals relating to criminal cases continue to be heard by Scottish courts. (All the above information from Joyce (2004) - book section available [here](#)).

The 2008 Act also devolved executive powers to the Scottish Government. The Cabinet Secretary for Justice has overall responsibility for criminal justice in Scotland, which includes *“the justice system, security, access to justice, criminal law and procedure, civil law, the police, the legal profession, courts, sentencing, prisons and prisoners, victims and witnesses, reducing reoffending, youth justice, criminal justice social work, community safety, fire and rescue services, anti-social behaviour, drugs policy, violence reduction, anti-sectarianism and liquor licensing”* ([Scottish Government website](#).)

The Scottish Parliament is responsible for scrutinising the policy and legislative proposals of the Scottish Government, and the Justice Committee fulfils much of the scrutiny in relation to criminal justice. The remit of the Justice Committee is to *“consider and report on a) the administration of criminal and civil justice, community*

*safety and other matters falling within the responsibility of the Cabinet Secretary for Justice, and b) the functions of the Lord Advocate other than as head of the systems of criminal prosecution and investigation of deaths in Scotland*” ([Scottish Parliament website](#)). A [Justice Sub-Committee on Policing](#) was established to oversee the operation of the Police and Fire Reform (Scotland) Act 2012 as it relates to policing.

## Legal framework

### **Civil Law and Criminal Law**

Scots Law is divided into two main categories: civil law and criminal law. Civil law (also referred to as ‘private law’) is, broadly speaking, about the rights of obligations of individuals and organisations (and not the state), and has been derived from the principles of Roman Law. Criminal law is a form of public law. Public law concerns the structure of government (such as constitutional law) and the powers, duties and obligations of officials and of citizens. Though crime generally involves an act against another person (or another’s property), in legal terms it constitutes an act against the *state*. The state then has the power to impose an appropriate punishment on the individual who has offended. Criminal law is the primary focus of this briefing.

### **Legislation and Common Law**

Scots Law is derived from both legislation (laws passed by the UK Houses of Parliament and Scottish Parliament) and *common* law. Unlike legislation, common law is not laid out in an authoritative document (such as an Act of the UK or Scottish Parliament). Instead, the common law on any topic is generally derived from a series of court judgements ruling on the application of common law principles.

A more detailed account of how Scots Law works can be found in a [briefing paper produced by the Scottish Parliament Information Centre \(SPICe\)](#).

## Police service

Since 1 April 2013, Scotland has had a single national police force – the Police Service of Scotland (also referred to as ‘Police Scotland’). This new police force replaces the previously separate eight territorial police forces and associated agencies, such as the Scottish Crime and Drug Enforcement Agency. This was one of a number of reforms provided for in the Police and Fire Reform (Scotland) Act 2012.

The Police and Fire Reform (Scotland) Act 2012 set out the general duties of police officers:

- to prevent and detect crime
- to maintain order

- to protect life and property
- to take lawful measures, and make such reports to the appropriate prosecutor, as may be needed to bring offenders to justice with due speed
- to serve and execute warrants, citations, etc.
- to attend court to give evidence.

([Source: SPICe Briefing - The Scottish Criminal Justice System: The Police](#))

### What happens when a crime is committed?

In accordance with these duties, the police force has a responsibility to respond to criminal activity. When a crime has been committed, the victim or another member of public might **report** this to the police.

We must remember that not all crime is reported to the police. There are various reasons why people might choose not to report a crime.

According to the [Scottish Crime and Justice Survey](#), some of the reasons include:

- feeling that the police could not do anything about it
- considering the incident too trivial to report
- feeling that the police would not be interested
- fear of reprisals from offenders
- the crime was considered a private or family matter. This attitude might surface in the case of incidents of domestic abuse, sexual violence, child abuse and other crimes that typically occur in private, in the family home.

This mismatch between the numbers of crimes reported to the police and the actual number of crimes that take place is known as the '*dark figure*' of crime.

For information on why victims of sexual violence, particularly rape, choose not to report, see [SCCJR 'Violence against women and girls'](#).

All crime that is reported to the police should be recorded, and statistics revealing the level of crime and types of crime are published each year. The Scottish Government publication [Recorded Crime in Scotland, 2013-2014](#) presents findings about the crime recorded by the police in Scotland over the 12-month period from April 2013 to March 2014.

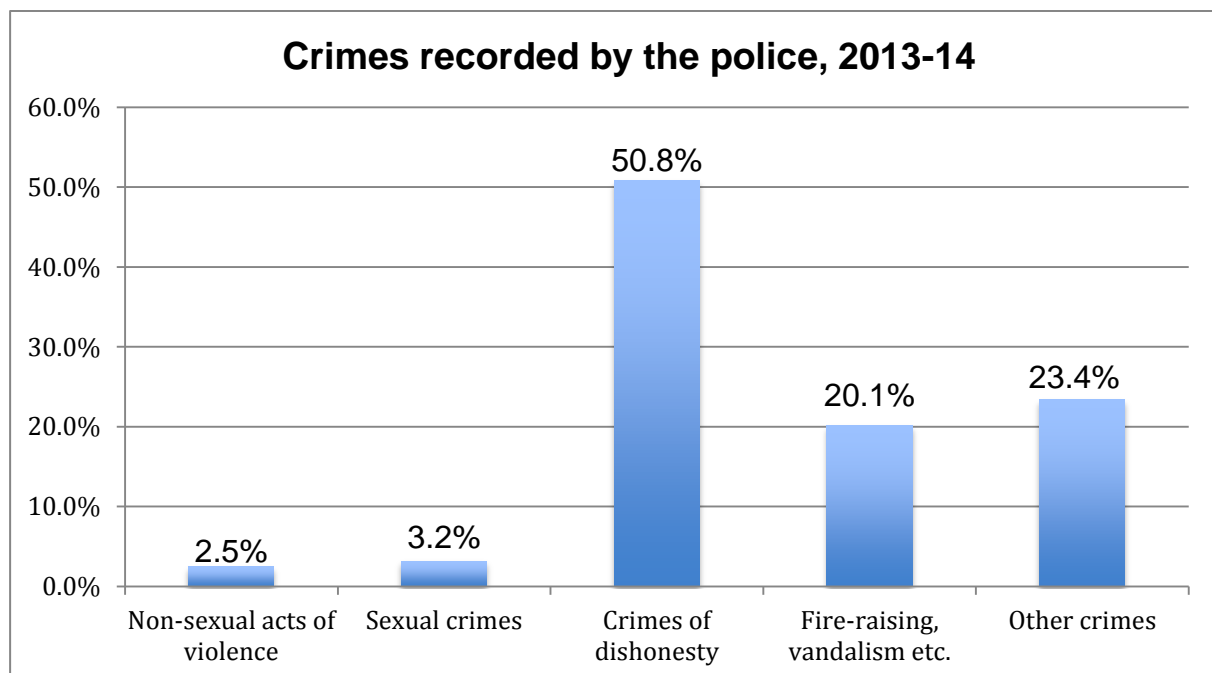
Some key findings from the report include:

- Crimes recorded by the police in Scotland decreased by 1%, from 273,053 in 2012-13 to **270,397** in 2013-14. Recorded crime is now at the lowest level

since 1974.

- ‘*Crimes of dishonesty*’, which include housebreaking, theft by opening a lockfast place, theft from a motor vehicle, theft of a motor vehicle, shoplifting, other theft and fraud, accounted for the greatest number of recorded crime, with **137,324** cases recorded.
- ‘*Fire-raising, vandalism etc.*’ accounted for **54,418** crimes.
- ‘*Other crimes*’, which include crimes against public justice (perjury, resisting arrest, bail offences, wasting police time), handling offensive weapons and drug offences, amongst others, accounted for **63,266** crimes.
- ‘*Non-sexual crimes of violence*’, which include homicide (murder, culpable homicide), attempted murder, serious assault, robbery and other acts of violence, accounted for a total of **6,785** crimes.
- ‘*Sexual crimes*’, which include rape and attempted rape, sexual assault, crimes associated with prostitution, and some other sexual crimes, accounted for **8,604** crimes.

The chart below illustrates the extent of each of each type of crime, expressed as a percentage of all crime recorded by the police in 2013-14.



In addition to these crimes recorded, the statistical bulletin [Recorded Crime in Scotland, 2013-2014](#) reports on ‘*Offences recorded by the police*’. These are reported separately for statistical purposes, and are considered less serious than

other categories of crime.

- A total of **501,281** offences were recorded in 2013-14.
- '*Miscellaneous offences*' accounted for **207,190** of these offences. These include: common assault, breach of the peace, drunkenness and disorderly conduct, urinating etc.
- '*Motor vehicle offences*' accounted for **294,091** offences. These include: dangerous and careless driving, driving under the influence, speeding, unlawful use of vehicle, vehicle defect offences, seat belt offences, mobile phone offences, and others.

As shown in Figure 1 (below), when police have established that a crime has been detected, this triggers the criminal justice process. That crime and all those immediately involved with it become part of this process, and enter into the criminal justice system. When the suspect has been identified, the police have a number of options: they can use their discretion and take no further action; they can issue a direct measure (e.g. a fine); or they could decide to arrest and charge the individual accused of committing the crime. If the police decide to arrest and charge the individual, they will send a report to the Crown Office and Procurator Fiscal Service (COPFS) (see below) and the accused will await court.

### **Crown Office and Procurator Fiscal Service**

COPFS is a department of the Scottish Government civil service which has responsibility for:

- the prosecution of crime (including decisions on whether criminal prosecution is appropriate in individual cases)
- the investigation of sudden or suspicious deaths
- the investigation of complaints against the police involving allegations of criminal conduct.

While it is technically possible for a private individual to bring a prosecution in some circumstances, instances of this happening are very rare. Virtually all prosecutions in Scotland are brought by the COPFS.

When an individual has been charged with a crime, the COPFS receives a report from the police. Other relevant authorities such as HM Revenue and Customs can also send reports to the COPFS. The decision on whether to then prosecute the accused rests with prosecutors fiscal, who are qualified solicitors and have received additional training to become public prosecutors. They must also decide in which



court the prosecution should take place and whether to prosecute under summary or solemn procedure (see below for explanation of court system).

When considering whether to proceed with prosecution in individual cases, prosecution lawyers must consider:

- evidential considerations – is there sufficient admissible, reliable and credible evidence of a crime being committed by the accused?
- public interest considerations – e.g. the nature and gravity of the offence, the impact of the offence on the victim, and the personal circumstances of the accused.

As shown in Figure 1, prosecution lawyers have a number of options:

- no proceedings (e.g. a decision to take no action against the alleged offender will be appropriate where there is insufficient evidence or where it is not in the public interest to take action)
- various alternatives to prosecution can be offered in certain circumstances (e.g. warning letters or fiscal fines)
- prosecution in one of the criminal courts.

(Source: SPICe Briefing – [The Scottish Criminal Justice System: The Public Prosecution System](#)).

Overview of an offender's journey through the criminal justice system  
Scotland's criminal justice system comprises many processes and is delivered by a range of bodies and individuals, with different possible outcomes at each stage.

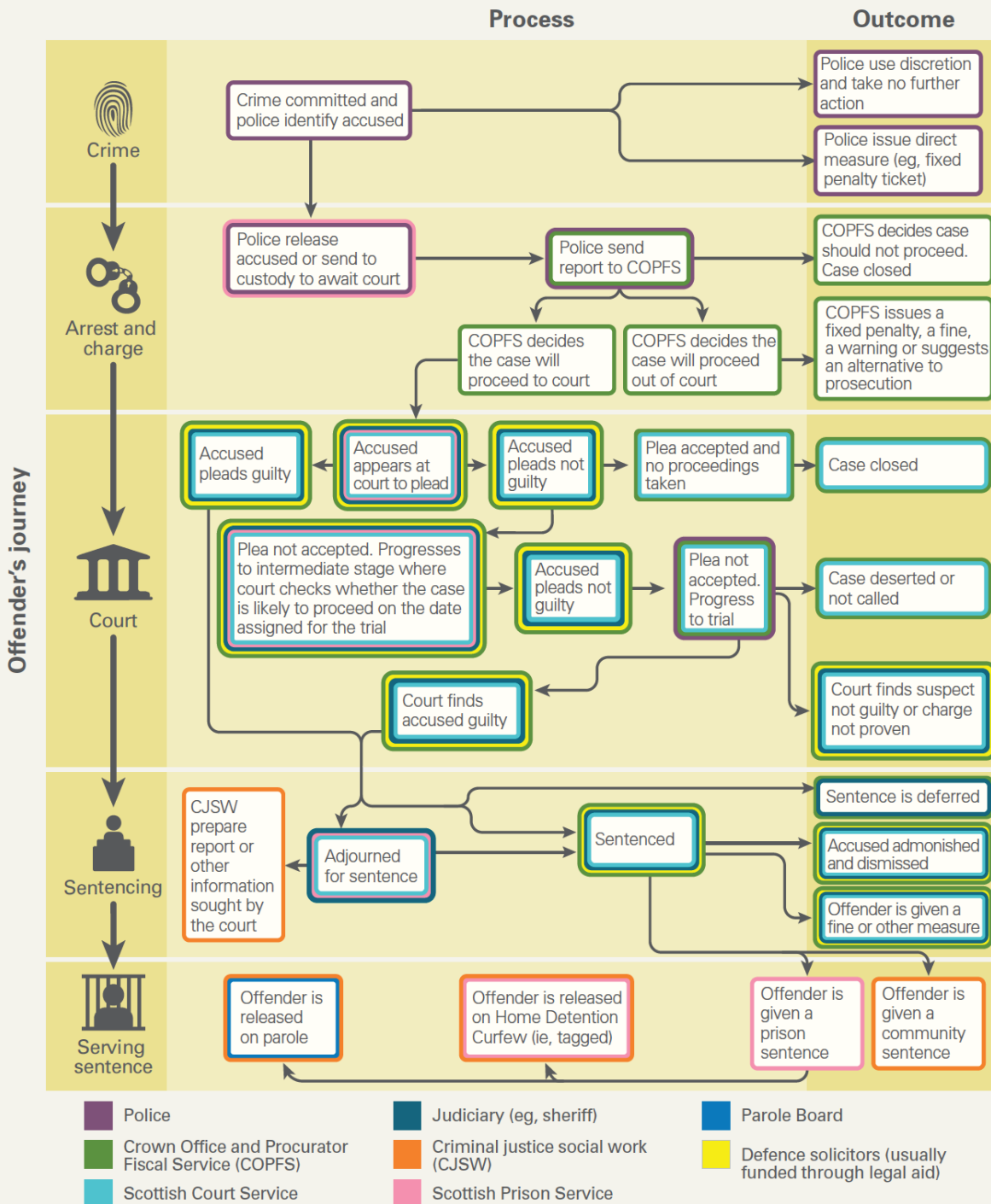


Figure 1. Source: Audit Scotland (2011) An Overview of Scotland's Criminal Justice System

The Statistical Bulletin published by the Scottish Government – [Criminal Proceedings in Scotland, 2013-14](#) – reports on the cases that passed through the criminal justice system over the year 2013-14. It notes that during 2013-14 the procurators fiscal received a total of **293,700** reports from the police as well as from non-police sources relating to criminal matters. Each report to the procurator fiscal may involve more than one crime or offence and more than one alleged offender.

Examples of action taken by the procurator fiscal include:

- Criminal proceedings in court – **121,668** cases
- Procurator fiscal conditional offers of fixed penalties – **23,500** cases
- Fiscal warnings – **7,800**
- Fiscal fines – **47,300**
- Other non-court action – **15,400**
- No action – **27,800**

## Criminal Court System

If the COPFS decides to proceed with prosecution, they will also make a decision about which court the accused will appear in to face the charges.

The Scottish Court System is administered by the Scottish Courts and Tribunals Service (SCTS)

Scotland has what is known as a three-tier criminal court system. There are, in order of precedence, the High Court of the Judiciary (the High Court), the sheriff courts and justice of the peace courts. The UK Supreme Court can also become involved in some criminal cases because of its role as the ultimate court of appeal in relation to 'devolution issues'.

### ***Criminal procedure***

There are two types of procedure under which an individual can be tried: solemn and summary procedure. Solemn procedure involves the most serious cases. The accused would appear in either a sheriff court or in the High Court and the trial would be conducted with a jury.

Summary procedure is used for less serious offences and may ultimately lead to a trial before a sheriff, or in justice of the peace courts, before a bench of one or more lay justices. In Glasgow's Justice of the Peace court, cases are also heard by legally qualified stipendiary magistrates (who are also solicitors or advocates). Trials under summary procedure are conducted without a jury.



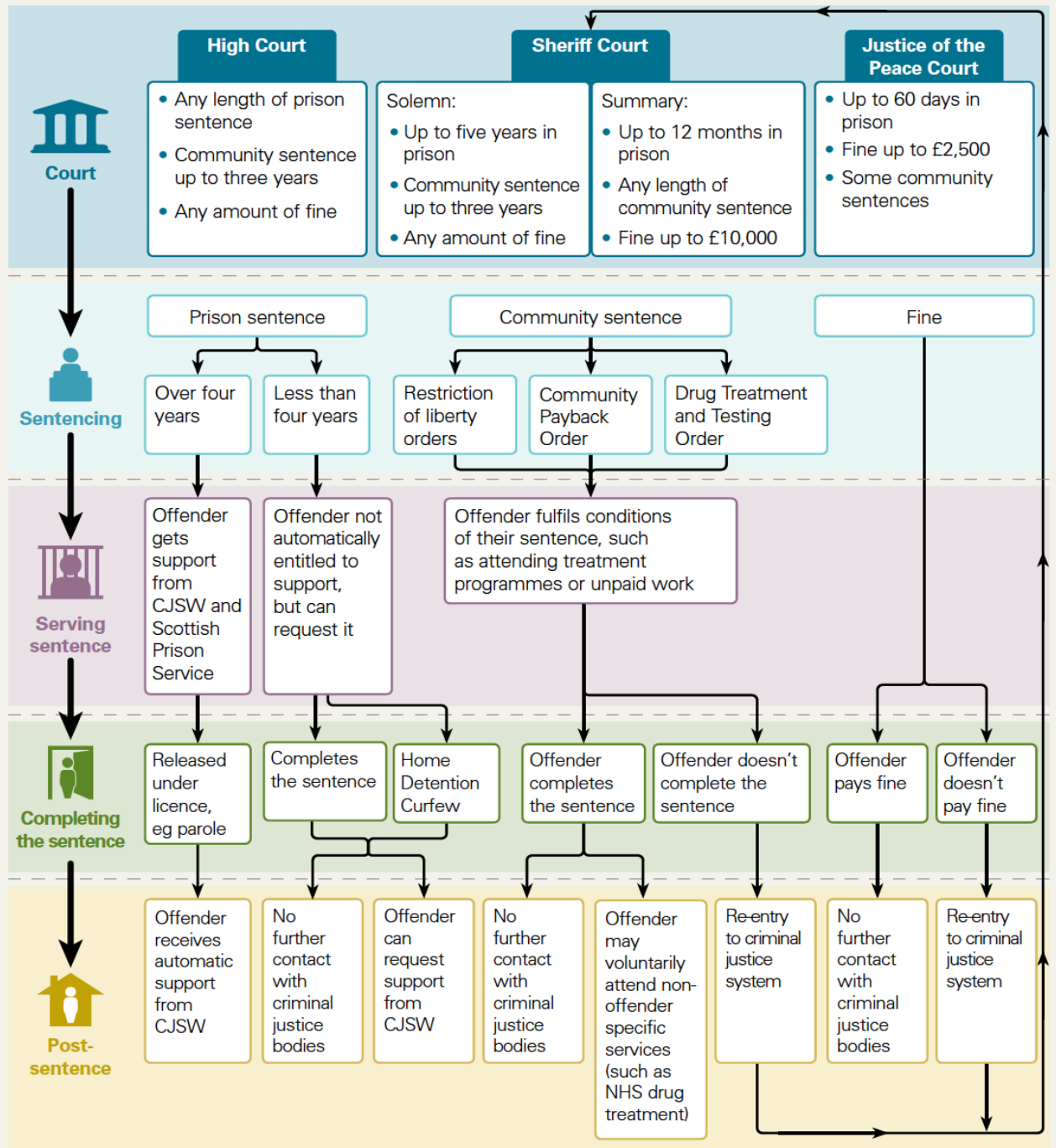
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Before a case reaches trial, the accused individual will first appear in court, where he or she will be asked to plead either *guilty* or '*not guilty*' to the charges faced. Should he or she plead '*guilty*' to charges faced, then there would be no need for a full trial; the next stage would be sentencing. If the accused originally pleads not guilty, they have the right to change their plea at any time. If, during the trial, the accused pleads '*guilty*' then the trial will be stopped.

**Figure 2**

**Sentencing options and offender pathways**

There is a range of options available to courts which have different consequences for the offender.



Note:

1. CJSW – criminal justice social work.

2. With the exception of sex offenders, all prisoners sentenced to less than four years are released after serving half their sentence.

Source: Audit Scotland

### **Verdicts**

There are three verdicts available to a judge (under summary procedure) or jury: guilty, not guilty, and not proven. The implications of a not proven verdict are the same as a not guilty verdict in that the accused is acquitted and is generally free from further prosecution on the matter in question. This latter verdict is unique to Scotland. Under these circumstances, it is at this point this individual's involvement with the criminal justice system will cease.

Criminal Proceedings in Scotland, 2013-14, a statistical bulletin for the Scottish Government, provides data on court proceedings during the year 2013-14. There were 121,668 prosecutions in court for all crimes and offences (these numbers exclude people against whom proceedings are started but which are stopped before they reach court). The outcomes for these court proceedings include:

- In 8% (9,685 people) of cases a plea of '*not guilty*' accepted
- 4% (5,318 people) of people were acquitted when found '*not guilty*'
- 1% (1,116 people) were acquitted when the charge was '*not proven*'
- 87% (105,549 people) people had the charge proved.

There is a large variation in the number of charges that are proved depending on the type of crime/offence. For example:

- 83% of people charged with homicide the charge proven
- 41% of people charged with rape and attempted rape had the charge proven
- 91% of charges associated with prostitution had the charge proven
- 61% of people charged with theft of a motor vehicle had the charge proven
- 92% of people charged with shoplifting had the charge proven
- For all motor vehicle offences, 94% of people had charge proven.

\*But, remember, these figures only represent the cases that have actually *made it to court*. As explained, some crimes will never be resolved at this stage. The police may not detect the crime in the first place, or will not be able to identify a suspect. Also, the case might be disposed of at an earlier stage, e.g. if the police or COPFS issue a direct measure. As an example, although the percentage of rape cases in which the outcome is a '*guilty*' verdict is very low, the percentage of *actual* cases of rape that occur which are successfully prosecuted in court is significantly smaller. For more on this example see [SCCJR 'Violence against women and girls'](#).

### **Juries**

Juries are only used in the Scottish criminal justice system where a case is tried under solemn procedure. In such cases, the judge or sheriff decides questions of law, with the jury deciding questions of fact. In summary cases, both of these

functions are performed by the sheriff, justice of the peace, or stipendiary magistrate (if in Glasgow).

A jury in a Scottish criminal case is made up of 15 people. A simple majority is required to deliver a guilty verdict. This means that at least eight members of the jury must agree.

### **Courts**

As a trial court, the High Court's jurisdiction covers the whole of Scotland in respect of all crimes. It has exclusive jurisdiction to try the most serious crimes such as treason, murder and rape and, in practice, deals with other serious crimes such as armed robbery, drug trafficking and sexual offences involving children. Although based in Edinburgh, it is peripatetic (which means it can sit in different parts of the country). However, when it sits as a court of appeal, it only does so in Edinburgh.

In these cases three judges will sit to hear the case where there is an appeal against conviction, and two judges where the appeal is against the sentence alone.

Sheriff courts are more limited in the sentences they can impose, though specific powers vary according to whether conviction has been by solemn or summary procedure.

Justice of the peace courts have the most limited sentencing powers.  
See Figure 2, which illustrates the maximum sentencing powers of each court.

As Figure 2 shows, courts have the power to impose: a custodial sentence, a community sentence or a fine. The sentence imposed will determine which part of the criminal justice system the offender will next encounter. ([See SCCJR 'Penal system – alternatives to prison' for more information on the use of non-custodial sentences](#)).

Source: SPICe Briefing – [The Scottish Criminal Justice System: The Criminal Courts; Scottish Courts and Tribunals Service](#).

### **Prison System**

As highlighted in Figures 1 and 2, when an individual is handed a custodial sentence, they are placed in the custody of the Scottish Prison Service, which is responsible for their custody for the duration of their sentence.

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See [SCCJR 'What's prison for'](#) and [SCCJR 'Who's in prison? A snapshot of Scotland's prison population'](#) for more information.

### **Criminal Justice Social Work (CJSW)**

Criminal justice social work carried out at the local authority-level (there are 32 local authorities in Scotland) by specialist criminal justice social workers. In England and Wales, this service is provided by the National Probation Service.

CJSW services are provided as part of local authority social work services. The services provided include the provision of:

- social enquiry reports to assist courts with the sentencing of offenders
- community sentences (e.g. community payback orders)
- supervision for offenders released from custody on licence.

(Source: SPICe Briefing – [The Scottish Criminal Justice System: Legal & Administrative Arrangements](#))

Therefore, an offender who has been given a community-based sentence will have this implemented and overseen by CJSW services. The CJSW services work with a range of other agencies and private and voluntary organisations in order to provide these services.

CJSW services also work closely with the Scottish Prison Service (SPS) to provide a range of services to offenders serving a prison sentence and maintain their contact when the offender has been granted their liberty and re-joins the community. Likewise, some offenders are granted a Home Detention Curfew, whereby they receive early release, under close supervision, involving CJSW services.

One of the reforms introduced under the Management of Offenders etc. (Scotland) Act 2005 was to establish eight Community Justice Authorities (CJAs). Each local authority is included in one of these CJAs. CJAs oversee the work of CJSW in each local authority, and are responsible for appropriating funding to various projects across their jurisdiction. CJA's functions also include creating area plans to for reducing re-offending, to report annually on how successfully it is achieving its aims, and to promote good practice in the management of offenders.

([COSLA briefing document](#))

If an offender fails to meet the conditions of their community-based punishment they will re-enter the criminal justice system, and the process will repeat.



## Youths in the criminal justice system

The criminal justice system for children and young people in Scotland is quite different from that of adults. For more information about the Scottish approach to offending by young people, including details of the Children's Hearing System, see [SCCJR 'Youth justice'](#).

## Further Reading

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